

TROY CIVIL SERVICE COMMISSION

Meeting Minutes

Wednesday, August 20, 2025

9:30 A.M.

Troy City Hall

433 River Street, Suite 5001

Troy, NY 12180

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Present: Chairperson Mike Sullivan, Commissioner Ellen Fogarty and Executive Secretary Gabrielle Mahoney.

Absent: Commissioner William Barhold

Guests: None.

Chairperson Sullivan called the meeting to order at 9:55 A.M.

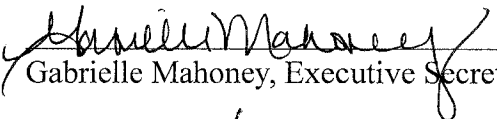
1. **Consider the minutes of the July 15, 2025, Special Meeting.** A motion was made by Commissioner Fogarty to approve the minutes of the July 15, 2025, Special Meeting, seconded by Commissioner Sullivan, all voted in favor: 2-0, 1 absent.
2. **Establish an open competitive eligible list for four (4) years for Family Self Sufficiency Coordinator, Exam #60016570.** A motion was made by Commissioner Fogarty to establish an open competitive eligible list for four (4) years for Family Self Sufficiency Program Coordinator, seconded by Commissioner Sullivan, all voted in favor: 2-0, 1 Absent.
3. **Establish an open competitive eligible list for four (4) years for Accountant, Exam #86633010.** A motion was made by Commissioner Fogarty to establish an open competitive eligible list for four (4) years for Accountant, seconded by Commissioner Sullivan, all voted in favor: 2-0, 1 Absent.
4. **Establish an open competitive eligible list for four (4) years for Water Laboratory Technician, Exam #85988010.** A motion was made by Commissioner Fogarty to establish an open competitive eligible list for four (4) years for Water Laboratory Technician, seconded by Commissioner Sullivan, all voted in favor: 2-0, 1 Absent.
5. **Establish an open competitive eligible list for four (4) years for Assistant Affordable Housing Specialist, Exam #87017010.** A motion was made by Commissioner Fogarty to establish an open competitive eligible list for four (4) years for Assistant Affordable Housing Specialist, seconded by Commissioner Sullivan, all voted in favor: 2-0, 1 Absent.
6. **Establish an open competitive eligible list for four (4) years for Senior Affordable Housing Specialist, Exam #85874010.** A motion was made by Commissioner Fogarty to establish an open competitive eligible list for four (4) years for Senior Affordable Housing Specialist, seconded by Commissioner Sullivan, all voted in favor: 2-0, 1 Absent.
7. **Establish a promotional eligible list for four (4) years for Senior Affordable Housing Specialist, Exam #70872010.** A motion was made by Commissioner Fogarty to establish a promotional eligible list for four (4) years for Senior Affordable Housing Specialist, seconded by Commissioner Sullivan, all voted in favor: 2-0, 1 Absent.

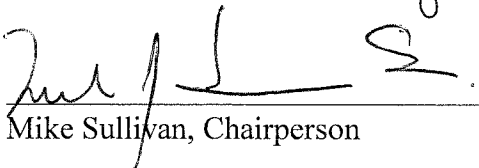
8. **Review the open competitive exam announcement for Library Assistant, Exam #25004010.** A motion was made by Commissioner Fogarty to approve the open competitive exam announcement for Library Assistant Exam #25004010, seconded by Commissioner Sullivan, all voted in favor: 2-0, 1 Absent.
9. **Review the open competitive exam announcement for Recreation Attendant, Exam #25005010.** A motion was made by Commissioner Fogarty to approve the open competitive exam announcement for Recreation Attendant Exam #25005010, seconded by Commissioner Sullivan, all voted in favor: 2-0, 1 Absent.
10. **Review the open competitive exam announcement for Rental Registry Clerk, Exam #25006010.** A motion was made by Commissioner Fogarty to approve the open competitive exam announcement for Rental Registry Clerk Exam #25006010, seconded by Commissioner Sullivan, all voted in favor: 2-0, 1 Absent.
11. **Review the open competitive exam announcement for Data Communication Analyst, Exam #24091020.** A motion was made by Commissioner Fogarty to table the open competitive exam announcement for Data Communication Analyst, Exam #24091020, seconded by Commissioner Sullivan, all voted in favor: 2-0, 1 Absent.
12. **Consider an MSD-222A to establish one (1) additional position of Legal Intern, requested by the City of Troy Appointing Authority (Law Department).** A motion was made by Commissioner Fogarty to approve the MSD-222A to establish one (1) additional position of Legal Intern, requested by the City of Troy Appointing Authority (Law Department), seconded by Commissioner Sullivan, all voted in favor: 2-0, 1 Absent.

A motion was made by Chairperson Sullivan to adjourn the meeting at 10:02 A.M., seconded by Commissioner Fogarty, all voted in favor: 2-0, 1 Absent.

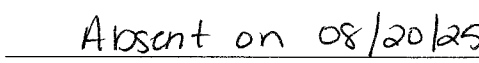
The next regular meeting is tentatively scheduled for Tuesday, September 16, 2025, at 9:30 A.M.

Respectfully submitted,


Gabrielle Mahoney, Executive Secretary


Mike Sullivan, Chairperson


Ellen Fogarty, Commissioner


Absent on 08/20/25
William Barhold, Commissioner