

**TROY CIVIL SERVICE COMMISSION**  
**Special Meeting Minutes**  
**Tuesday, January 24, 2023**  
**9:30 A.M.**  
**Troy City Hall, 433 River Street, Suite 5001**  
**Troy, NY 12180**

Chairperson Sullivan called the meeting to order at 9:36 A.M.

**Present:** Chairperson, Mike Sullivan; Commissioner, William Barhold, Executive Secretary, Gabrielle Mahoney Personnel Associate, Marian Drozd.

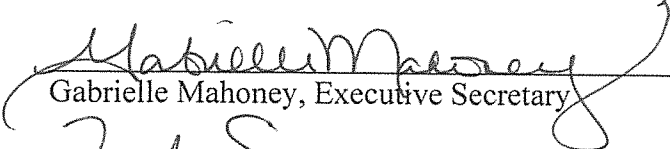
**Absent:** Commissioner, Ellen Fogarty

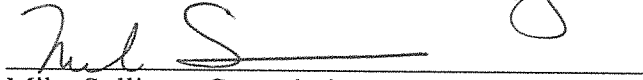
1. Consider the minutes of the December 20, 2022, meeting. Following review, a motion was made to table the minutes of the December 20, 2022, meeting, due to the absence of Commissioner Fogarty.
2. Consider an MSD-222 to establish one (1) new position in the City of Troy, Finance Unit to be titled Assistant to the Comptroller. Following review, a motion was made by Commissioner Sullivan to approve the MSD-222 establishing one (1) new position in the City of Troy, Finance Unit to be titled Assistant to the Comptroller, seconded by Commissioner Barhold all voted in favor: 2-0; 1-absent.
3. Consider an MSD-222 to establish one (1) new position in the City of Troy, Public Utilities Unit to be titled Principal Account Clerk. Following review, a motion was made by Commissioner Sullivan to approve the MSD-222 establishing one (1) new position in the City of Troy, Public Utilities Unit to be titled Principal Account Clerk, seconded by Commissioner Barhold, all voted in favor: 2-0; 1-absent.
4. Consider an MSD-222A to establish one (1) additional position of Senior Data Entry Machine Operator for the City of Troy, Finance Unit. Following review, a motion was made by Commissioner Sullivan to approve the MSD-222 establishing one (1) new position in the City of Troy, Finance Unit to be titled Senior Data Entry Machine Operator, seconded by Commissioner Barhold, all voted in favor: 2-0; 1-absent.
5. Consider an amendment to the residency requirement for the open competitive exam announcement for Director of School Lunch, Exam #65290. Following review, a motion was made by Commissioner Sullivan to approve an amendment to the residency requirement for the open competitive exam announcement for Director of School Lunch, Exam #65290, seconded by Commissioner Barhold, all voted in favor: 2-0; 1-absent.
6. Review the open competitive exam announcement for Assistant to the Director of Facilities III, Exam #63244. Following review, a motion was made by Commissioner Sullivan to approve the open competitive exam announcement for Assistant to the Director of Facilities III, Exam #63244, seconded by Commissioner Barhold, all voted in favor: 2-0; 1-absent.
7. Establish a promotional eligible list for four (4) years for Police Captain, Exam #71788. Following review, a motion was made by Commissioner Sullivan to establish a promotional eligible list for four (4) years for Police Captain, Exam #71788, seconded by Commissioner Barhold, all voted in favor: 2-0; 1-absent.

A motion was made by Commissioner Sullivan to adjourn the meeting at 9:46 A.M., seconded by Commissioner Barhold, all voted in favor: 2-0; 1-absent.

The next meeting is tentatively scheduled for Tuesday, February 21, 2023, at 9:30 A.M.

Respectfully submitted,

  
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Gabrielle Mahoney, Executive Secretary

  
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Mike Sullivan, Commissioner

Absent  
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Ellen Fogarty, Commissioner

  
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William Barhold, Commissioner