

TROY CIVIL SERVICE COMMISSION

Meeting Minutes

Tuesday, February 21, 2023

9:30 A.M.

Troy City Hall

433 River Street, Suite 5001

Troy, NY 12180

Chairperson Sullivan called the meeting to order at 9:41 A.M.

Present: Chairperson, Mike Sullivan; Commissioner, William Barhold, Executive Secretary, Gabrielle Mahoney Personnel Technician, Heather Muller.

Absent: Commissioner Ellen Fogarty

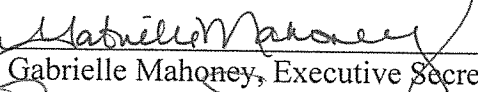
1. **Consider the tabled minutes of the December 20, 2022, meeting.** Following review, a motion was made to table the minutes of the December 20, 2022, meeting, due to the absence of Commissioner Fogarty. seconded by Commissioner Barhold, all voted in favor: 2-0; 1-absent.
2. **Consider the minutes of the January 24, 2023, Special Meeting.** Following review, a motion was made by Commissioner Sullivan to approve the minutes of the January 24, 2022, Special Meeting, seconded by Commissioner Barhold all voted in favor: 2-0; 1-absent.
3. **Review and approve the Troy Civil Service Commission Annual Report for 2022.** Following review, a motion was made by Commissioner Sullivan to approve the Troy Civil Service Commission Annual Report, seconded by Commissioner Barhold all voted in favor: 2-0, 1 absent.
4. **Consider an MSD-222A to establish two (2) additional positions of Laborer for the Troy School District Appointing Authority.** Following review, a motion was made by Commissioner Sullivan to approve the MSD-222 establishing two (2) new positions of Laborer for the Troy School District Appointing Authority, seconded by Commissioner Barhold, all voted in favor: 2-0; 1-absent.
5. **Establish a promotional eligible list for four (4) years for Planner, Exam #78499.** Following review, a motion was made by Commissioner Sullivan to establish a promotional eligible list for four (4) years for Planner, Exam #78499, seconded by Commissioner Barhold, all voted in favor: 2-0; 1-absent.
6. **Establish an open competitive eligible list for four (4) years for Planner, Exam #64395.** Following review, a motion was made by Commissioner Sullivan to establish an open competitive eligible list for four (4) years for Planner, Exam #64395, seconded by Commissioner Barhold, all voted in favor: 2-0; 1-absent.
7. **Establish a promotional eligible list for four (4) years for Personnel Associate, Exam #77305.** Following review, a motion was made by Commissioner Sullivan to establish a promotional eligible list for four (4) years for Personnel Associate, Exam #77305, seconded by Commissioner Barhold, all voted in favor: 2-0; 1-absent.
8. **Establish an open competitive eligible list for four (4) years for Personnel Associate, Exam #68522.** Following review, a motion was made by Commissioner Sullivan to establish an open competitive eligible list for four (4) years for Personnel Associate, Exam #68522, seconded by Commissioner Barhold, all voted in favor: 2-0; 1-absent.

9. **Establish an open competitive eligible list for four (4) years for Planning Technician, Exam #67616.** Following review, a motion was made by Commissioner Sullivan to establish an open competitive eligible list for four (4) years for Planning Technician, Exam #67616, seconded by Commissioner Barhold, all voted in favor: 2-0; 1-absent.
10. **Establish an open competitive eligible list for four (4) years for Computer Network Manager, Exam #20225.** Following review, a motion was made by Commissioner Sullivan to establish an open competitive eligible list for four (4) years for Computer Network Manager, Exam #20225, seconded by Commissioner Barhold, all voted in favor: 2-0; 1-absent.
11. **Establish an open competitive eligible list for four (4) years for Human Resources Generalist, Exam #66776.** Following review, a motion was made by Commissioner Sullivan to establish an open competitive eligible list for four (4) years for Human Resource Generalist, Exam #66776, seconded by Commissioner Barhold, all voted in favor: 2-0; 1-absent.
12. **Consider an MSD-222A to establish an additional position of Personnel Associate for the City of Troy Appointing Authority, Finance Unit.** Following review, a motion was made by Commissioner Sullivan to approve the MSD-222-A establishing one (1) new position in the City of Troy, Finance Unit to be titled Personnel Associate, seconded by Commissioner Barhold, all voted in favor: 2-0; 1-absent.
13. **Consider a request from the City of Troy Appointing Authority to reinstate a former permanent incumbent of the Chief Account Clerk classification to the position of Chief Account Clerk in the Finance Unit.** Following review, a motion was made by Commissioner Sullivan to approve to reinstate a former permanent incumbent of the Chief Account Clerk classification to the position of Chief Account Clerk, Finance Unit, seconded by Commissioner Barhold, all voted in favor: 2-0; 1-absent.
14. **Review the open competitive exam announcement for, Library Associate Exam #69857.** Following review, a motion was made by Commissioner Sullivan to approve the open competitive exam announcement for Library Associate, Exam #69857, seconded by Commissioner Barhold, all voted in favor: 2-0; 1-absent.
15. **Review the promotional exam announcement for Library Associate, Exam #77294.** Following review, a motion was made by Commissioner Sullivan to approve a promotional exam announcement for Library Associate, Exam #77294, seconded by Commissioner Barhold, all voted in favor: 2-0; 1-absent.
16. **Review the open competitive exam announcement for, Administrative Assistant, Exam #64368.** Following review, a motion was made by Commissioner Sullivan to approve the open competitive exam announcement for Administrative Assistant, Exam #64368, seconded by Commissioner Barhold, all voted in favor: 2-0; 1-absent.
17. **Review the promotional exam announcement for Administrative Assistant, Exam #78498.** Following review, a motion was made by Commissioner Sullivan to approve a promotional exam announcement for Administrative Assistant #78498, seconded by Commissioner Barhold, all voted in favor: 2-0; 1-absent.

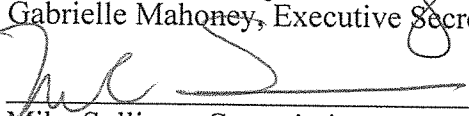
A motion was made by Commissioner Sullivan to adjourn the meeting at 9:57 A.M., seconded by Commissioner Barhold, all voted in favor: 2-0; 1-absent.

The next meeting is tentatively scheduled for Tuesday, March 21, 2023, at 9:30 A.M.

Respectfully submitted,



Gabrielle Mahoney, Executive Secretary



Mike Sullivan, Commissioner

Absent

Ellen Fogarty, Commissioner



William Barhold, Commissioner