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TROY CIVIL SERVICE COMMISSION

Meeting Minutes

Tuesday, March 18, 2025

9:30 A.M.

Troy City Hall

433 River Street, Suite 5001

Troy, NY 12180

Present: Chairperson, Mike Sullivan, Commissioner William Barhold and Executive Secretary, Heather Muller.

Absent: Commissioner Ellen Fogarty

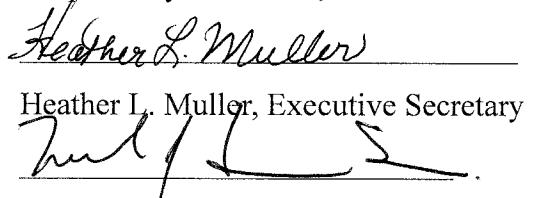
Commissioner Sullivan called the meeting to order at 9:35 A.M.

1. Consider the minutes of the February 18, 2025, meeting. A motion was made by Commissioner Sullivan to approve the minutes of the meeting held on February 18, 2025, seconded by Commissioner Barhold, all voted in favor: 2-1 Absent.
2. Review and approve the Troy Civil Service Commission Annual Report for 2024. A motion was made by Commissioner Sullivan to approve the Troy Civil Service Commission Annual Report for 2024, seconded by Commissioner Barhold, all voted in favor 2-1 Absent.
3. Consider a request from the City of Troy Appointing Authority to reinstate a former permanent incumbent of the Water Plant Operator classification to the position of Water Plant Operator in the Public Utilities/Purification Unit. A motion was made by Commissioner Sullivan to approve the reinstatement of a former permanent incumbent of the Water Plant Operator classification to the position of Water Plant Operator in the Public Utilities/Purification Unit, seconded by Commissioner Barhold, all voted in favor: 2-1 Absent.
4. Review the open competitive exam announcement for Water Laboratory Technician, Exam #85988010. A motion was made by Commissioner Sullivan to approve the open competitive exam announcement for Water Laboratory Technician, Exam #85988010, seconded by Commissioner Barhold, all voted in favor 2-1 Absent.
5. Review the promotional exam announcement for Water Laboratory Technician, Exam #73055010. A motion was made by Commissioner Sullivan to approve the promotional exam announcement for Water Laboratory Technician, Exam #73055010, seconded by Commissioner Barhold, all voted in favor 2-1 Absent.
6. Review the open competitive exam announcement for Assistant Water Plant Operator Trainee, Exam #25002010. A motion was made by Commissioner Sullivan to approve the open competitive exam announcement for Assistant Water Plant Operator Trainee, Exam #25002010, seconded by Commissioner Barhold, all voted in favor 2-1 Absent.
7. Review of the open competitive exam announcement for Recreation Attendant, Exam #25003010. A motion was made by Commissioner Sullivan to approve the open competitive exam announcement for Recreation Attendant, Exam #25003010, seconded by Commissioner Barhold, all voted in favor 2-1 Absent.

8. Establish an open competitive eligible list for four (4) years for Water Plant Operator, Exam #87878010. A motion was made by Commissioner Sullivan to establish an open competitive eligible list for four (4) years for the Water Plant Operator, Exam #87878010, seconded by Commissioner Barhold, all voted in favor: 2-1 Absent.
9. Establish a promotional eligible list for four (4) years for Water Plant Operator, Exam # 74016010. A motion was made by Commissioner Sullivan to approve the promotional exam announcement for Water Plant Operator, Exam # 74016010, seconded by Commissioner Barhold, all voted in favor 2-1 Absent.
10. Consider an MSD-222A to establish two (2) additional positions of Account Clerk, requested by the Troy Housing Authority, Appointing Authority. A motion was made by Commissioner Sullivan to approve an MSD-222A to establish two (2) additional positions of Account Clerk, requested by the Troy Housing Authority, seconded by Commissioner Barhold, all voted in favor 2-1 Absent.
11. Consider an MSD-222 to establish one (1) new position of Recreation Facility Manager for the City of Troy, Appointing Authority, General Services Unit. A motion was made by Commissioner Sullivan to approve an MSD-222 to establish one (1) new position, to be titled Recreation Facility Manager requested by the City of Troy, Appointing Authority, General Services Unit, seconded by Commissioner Barhold, all voted in favor 2-1 Absent.
12. Consider an MSD-222 to establish one (1) new position of Administrative Assistant for the Troy Public Library, Appointing Authority. A motion was made by Commissioner Sullivan to approve an MSD-222 to establish one (1) new position, to be titled Administrative Assistant requested by the Troy Public Library, Appointing Authority, seconded by Commissioner Barhold, all voted in favor 2-1 Absent

A motion was made by Commissioner Sullivan to adjourn the meeting at 9:44 A.M., seconded by Commissioner Barhold, all voted in favor: 2-0, 1 Absent. The next regular meeting is tentatively scheduled for Tuesday, April 15, 2025, at 9:30 A.M.

Respectfully submitted,


Heather L. Muller, Executive Secretary

Mike Sullivan, Commissioner


William Barhold

William Barhold, Commissioner

Absent

Ellen Fogarty, Commissioner