

**TROY CIVIL SERVICE COMMISSION**  
**Meeting Minutes**  
**Tuesday, March 21, 2023**  
**9:30 A.M.**  
**Troy City Hall**  
**433 River Street, Suite 5001**  
**Troy, NY 12180**



Commissioner Fogarty called the meeting to order at 9:30.

**Present;** Commissioner Ellen Fogarty, Commissioner, William Barhold, Executive Secretary, Gabrielle Mahoney Personnel Officer, Heather Muller.

**Guests;** Adrienne Waugh and David Badgley, CSEA representatives

**Absent:** Chairperson, Mike Sullivan

1. Consider the tabled minutes of the December 20, 2022, meeting. Following review, a motion was made by Commissioner Fogarty to table the minutes of the December 20, 2022, meeting, due to the absence of Commissioner Sullivan, seconded by Commissioner Barhold, all voted in favor: 2-0; 1-absent.
2. Consider the minutes of the March 1, 2023, Special Meeting. Following review, a motion was made by Commissioner Fogarty to table the minutes of the March 1, 2022, Special meeting, due to the absence of Commissioner Sullivan. seconded by Commissioner Barhold, all voted in favor: 2-0; 1-absent.
3. Consider the resolution delegating functions to Civil Service Commission Executive Secretary. A motion was made by Commissioner Fogarty to approve the resolution delegating functions to the Civil Service Commission Executive Secretary, seconded by Commissioner Barhold, all voted in favor: 2-0; 1-absent.
4. Consider the appointment of Executive Secretary to the Civil Service Commission to Heather Muller. A motion was made by Commissioner Fogarty to approve the appointment of Heather Muller as Executive Secretary to the Civil Service Commission, seconded by Commissioner Barhold, all voted in favor: 2-0; 1-absent.
5. Consider an MSD-222 to establish one (1) new position in the Public Utilities Unit, requested by the City of Troy Appointing Authority to be titled Project Supervisor. A motion was made by Commissioner Fogarty to approve the MSD-222 classifying the title of Project Supervisor, City of Troy Appointing Authority, seconded by Commissioner Barhold all voted in favor: 2-0; 1-absent.
6. Consider an MSD-222 to establish one (1) new position in the Public Utilities Unit, requested by the City of Troy Appointing Authority to be titled Water Laboratory Technician. A motion was made by Commissioner Fogarty to approve the MSD-222 classifying the title of Water Laboratory Technician, City of Troy Appointing Authority, seconded by Commissioner Barhold all voted in favor: 2-0; 1-absent.

16. Review the open competitive exam announcement for, Director of Finance and Human Resource, Exam #60284. A motion was made by Commissioner Fogarty to approve the open competitive exam announcement for Director of Finance and Human Resource, Exam #60284, seconded by Commissioner Barhold all voted in favor: 2-0; 1-absent.

A motion was made by Commissioner Fogarty to adjourn the meeting at 9:47 A.M., seconded by Commissioner Barhold, all voted in favor: 2-0; 1-absent.

The next regular meeting is tentatively scheduled for Tuesday, April 18, 2023, at 9:30 A.M.

Respectfully submitted,

  
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Heather L. Muller, Executive Secretary

Absent  
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Mike Sullivan, Commissioner

  
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Ellen Fogarty, Commissioner

  
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William Barhold, Commissioner