

TROY CIVIL SERVICE COMMISSION

Meeting Minutes

Tuesday, May 16, 2023

9:30 A.M.

Troy City Hall

433 River Street, Suite 5001

Troy, NY 12180

Commissioner Sullivan called the meeting to order at 9:32 A.M.

Present: Chairperson, Mike Sullivan; Commissioner, William Barhold; Commissioner Ellen Fogarty; Executive Secretary, Heather Muller; Personnel Technician Sabrina Carhart

1. Consider the tabled minutes of the December 20, 2022, meeting. A motion was by Commissioner Sullivan to approve the minutes of the December 20, 2022, meeting, seconded by Commissioner Fogarty all voted in favor: 3-0
2. Consider the tabled minutes of the March 21, 2023, meeting. A motion was by Commissioner Fogarty to approve the March 21, 2023, meeting, seconded by Commissioner Barhold, all voted in favor: 3-0
3. Consider the minutes of the May 4, 2023, meeting. A motion was by Commissioner Sullivan to approve the minutes of the May 4, 2023, meeting, seconded by Commissioner Barhold, all voted in favor: 3-0
4. Consider an MSD-222 to establish one (1) new position in the Finance Unit, requested by the City of Troy Appointing Authority to be titled Payroll Technician. Following review, a motion was made by Commissioner Fogarty to approve establishing one (1) new position to be classified Payroll Technician, seconded by Commissioner Barhold, all voted in favor: 3-0.
5. Review and approve a job specification for Payroll Technician. Following review, a motion was made by Commissioner Sullivan to approve the job specifications Payroll Technician, seconded by Commissioner Fogarty, all voted in favor: 3-0
6. Consider an MSD-222 to establish one (1) new position in the Planning and Economic Development Unit, requested by the City of Troy Appointing Authority to be titled Planner. Following review, a motion was made by Commissioner Sullivan to approve establishing one (1) new position to be classified Planner, seconded by Commissioner Barhold, all voted in favor: 3-0

A motion was made by Commissioner Sullivan to adjourn the meeting at 9:37 A.M., seconded by Commissioner Fogarty all voted in favor: 3-0

The next regular meeting is tentatively scheduled for Tuesday, June 20, 2023, at 9:30 A.M.

Respectfully submitted,

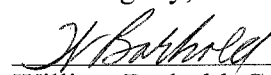


Heather Muller, Executive Secretary



Mike Sullivan, Commissioner

Ellen Fogarty, Commissioner



William Barhold, Commissioner