

**TROY CIVIL SERVICE COMMISSION**  
**Special Meeting Minutes**  
**Tuesday, June 13, 2023**  
**9:30 A.M.**  
**Troy City Hall**  
**433 River Street, Suite 5001**  
**Troy, NY 12180**

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*Mike Sullivan*  
*William Barhold*

Commissioner Sullivan called the meeting to order at 9:30 A.M.

**Present:** Chairperson, Mike Sullivan; Commissioner, William Barhold; Executive Secretary, Heather Muller. **Absent** Commissioner Ellen Fogarty

1. Consider the minutes of the May 16, 2023, meeting. A motion was by Commissioner Sullivan to approve the minutes of the May 16, 2023, meeting, seconded by Commissioner Barhold all voted in favor: 2-0; 1 absent.
2. Consider an MSD-222A to establish one (1) additional position of Assistant to the Director of Facilities for the Troy School District Appointing Authority. Following review, a motion was made by Commissioner Sullivan to approve establishing one (1) additional position to be classified Assistant to the Director of Facilities for the Troy School District Appointing Authority, seconded by Commissioner Barhold, all voted in favor: 2-0; 1 absent.
3. Consider an MSD-222A to establish one (1) additional position of Occupational Therapist for the Troy School District Appointing Authority. Following review, a motion was made by Commissioner Sullivan to approve establishing one (1) additional position to be classified Occupational Therapist for the Troy School District Appointing Authority, seconded by Commissioner Barhold, all voted in favor: 2-0; 1 absent.
4. Consider an MSD-222A to establish three (3) additional positions of School Monitor for the Troy School District Appointing Authority. Following review, a motion was made by Commissioner Sullivan to approve establishing three (3) additional positions to be classified School Monitor for the Troy School District Appointing Authority, seconded by Commissioner Barhold, all voted in favor: 2-0; 1 absent.
5. Consider an MSD-222A to establish two (2) additional positions of Library Assistant for the Troy Public Library Appointing Authority. Following review, a motion was made by Commissioner Sullivan to approve establishing two (2) additional positions to be classified Library Assistant for the Troy Public Library Appointing Authority., seconded by Commissioner Barhold, all voted in favor: 2-0; 1 absent.
6. Consider an MSD-222A to establish four (4) additional positions, requested by the City of Troy Appointing Authority to be titled Firefighter. Following review, a motion was made by Commissioner Sullivan to approve establishing four (4) additional positions to be classified Firefighter for the City of Troy Appointing Authority, seconded by Commissioner Barhold, all voted in favor: 2-0; 1 absent.
7. Consider an MSD-222A to establish one (1) new position, requested by the City of Troy Appointing Authority to be titled Senior Parking Enforcement Officer. Following review, a motion was made by Commissioner Sullivan to approve establishing one (1) additional position to be classified Senior Parking Enforcement Officer for the City of Troy Appointing Authority, seconded by Commissioner Barhold, all voted in favor: 2-0; 1 absent.

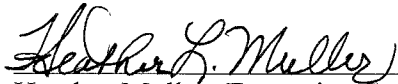
8. Consider an MSD-222 to establish one (1) new position, requested by the Troy School District Appointing Authority to be titled Assistant Director of Technology and Security. Following review, a motion was made by Commissioner Sullivan to approve establishing one (1) new position to be classified Assistant Director of Technology and Security for the Troy School District Appointing Authority, seconded by Commissioner Barhold, all voted in favor: 2-0; 1 absent.
9. Review the job specification for Assistant Director of Technology and Security. a motion was made by Commissioner Sullivan to approve the job specifications for Assistant Director of Technology and Security, seconded by Commissioner Barhold, all voted in favor: 2-0; 1 absent.
10. Consider an MSD-222 to establish one (1) new position, requested by the City of Troy Appointing Authority to be titled Assistant Building Plans Examiner. Following review, a motion was made by Commissioner Sullivan to approve establishing one (1) new position to be classified Assistant Building Plans Examiner for the City of Troy Appointing Authority, seconded by Commissioner Barhold, all voted in favor: 2-0; 1 absent.
11. Consider an MSD-222 to establish one (1) new position, requested by the City of Troy Appointing Authority to be titled Principal Account Clerk. Following review, a motion was made by Commissioner Sullivan to approve establishing one (1) new position to be classified Principal Account Clerk for the City of Troy Appointing Authority, seconded by Commissioner Barhold, all voted in favor: 2-0; 1 absent.
12. Establish an open competitive eligible list for four (4) years for Director of Facilities I, NYS CS Exam # 26-896. A motion was made by Commissioner Sullivan to establish an open competitive eligible list for four (4) years for Director of Facilities I, NYS CS Exam # 26-896, seconded by Commissioner Barhold all voted in favor: 2-0; 1- absent.
13. Establish an open competitive eligible list for four (4) years for Director of Facilities II, NYS CS Exam #26-897. A motion was made by Commissioner Sullivan to establish an open competitive eligible list for four (4) years for Director of Facilities II, NYS CS Exam #26-897, seconded by Commissioner Barhold all voted in favor: 2-0; 1-absent.
14. Establish an open competitive eligible list for four (4) years for Director of Facilities III, NYS CS Exam # #25-911. A motion was made by Commissioner Sullivan to establish an open competitive eligible list for four (4) years for Director of Facilities III, NYS CS Exam # #25-911, seconded by Commissioner Barhold all voted in favor: 2-0; 1- absent.
15. Establish an open competitive eligible list for four (4) years for Director of School Lunch, Exam #65290. A motion was made by Commissioner Sullivan to establish an open competitive eligible list for four (4) years for Director of School Lunch, Exam #65290, seconded by Commissioner Barhold all voted in favor: 2-0; 1-absent.
16. Establish an open competitive eligible list for four (4) years for Purchasing Agent, Exam #64236. A motion was made by Commissioner Sullivan to establish an open competitive eligible list for four (4) years for Purchasing Agent, Exam #64236, seconded by Commissioner Barhold all voted in favor: 2-0; 1-absent.

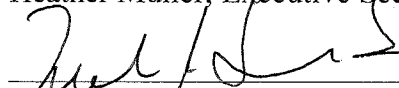
17. Establish an open competitive eligible list for four (4) years for Senior Cashier, Exam #65908. A motion was made by Commissioner Sullivan to establish an open competitive eligible list for four (4) years for Senior Cashier, Exam #65908, seconded by Commissioner Barhold all voted in favor: 2-0; 1-absent.
18. Establish an open competitive eligible list for four (4) years for Asset Manager, Exam #62177. A motion was made by Commissioner Sullivan to establish an open competitive eligible list for four (4) years for Asset Manager, Exam #62177, seconded by Commissioner Barhold all voted in favor: 2-0; 1-absent.
19. Establish an open competitive eligible list for four (4) years for Senior Asset Manager, Exam #62567. A motion was made by Commissioner Sullivan to establish an open competitive eligible list for four (4) years for Senior Asset Manager, Exam #62567, seconded by Commissioner Barhold all voted in favor: 2-0; 1-absent.
20. Establish an open competitive eligible list for four (4) years for Housing Choice Voucher Program Manager, Exam #62697. A motion was made by Commissioner Sullivan to establish an open competitive eligible list for four (4) years for Housing Choice Voucher Program Manager, Exam #62697, seconded by Commissioner Barhold all voted in favor: 2-0; 1-absent.
21. Establish an open competitive eligible list for four (4) years for Assistant Public Housing Specialist, Exam #67937. A motion was made by Commissioner Sullivan to establish an open competitive eligible list for four (4) years for Assistant Public Housing Specialist, Exam #67937, seconded by Commissioner Barhold all voted in favor: 2-0; 1-absent.
22. Establish a promotional eligible list for four (4) years for Public Housing Specialist, Exam #78794. A motion was made by Commissioner Sullivan to establish a promotional eligible list for four (4) years for Public Housing Specialist, Exam #78794, seconded by Commissioner Barhold all voted in favor: 2-0; 1-absent.
23. Establish an open competitive eligible list for four (4) years for Public Housing Specialist, Exam #60570. A motion was made by Commissioner Sullivan to establish an open competitive eligible list for four (4) years for Public Housing Specialist, Exam #60570, seconded by Commissioner Barhold all voted in favor: 2-0; 1-absent.
24. Review the open competitive exam announcement for Police Officer, Exam #65192. A motion was made by Commissioner Sullivan to approve the open competitive exam announcement for Police Officer, Exam #65192, seconded by Commissioner Barhold all voted in favor: 2-0; 1-absent.
25. Review the open competitive exam announcement for Police Officer, Spanish Speaking, Exam #66234. A motion was made by Commissioner Sullivan to approve the open competitive exam announcement for Police Officer, Spanish Speaking, Exam #66234, seconded by Commissioner Barhold all voted in favor: 2-0; 1-absent.
26. Review the open competitive exam announcement for Payroll Technician, Exam #62163. A motion was made by Commissioner Sullivan to approve the open competitive exam announcement for Payroll Technician, Exam #62163, seconded by Commissioner Barhold all voted in favor: 2-0; 1-absent.

A motion was made by Commissioner Sullivan to adjourn the meeting at 9:55 A.M., seconded by Commissioner Barhold all voted in favor: 2-0, 1 absent.

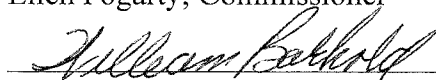
The next regular meeting is tentatively scheduled for Tuesday, July 18, 2023, at 9:30 A.M.

Respectfully submitted,

  
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Heather Muller, Executive Secretary

  
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Mike Sullivan, Commissioner

Absent  
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Ellen Fogarty, Commissioner

  
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William Barhold, Commissioner