



Troy Police Department Request Copy of Official Police Report

- You may request a copy of **your Police Report** for FREE. There is no charge.
- A copy of **your valid** Driver License or other government issued photo ID MUST be included with this form when submitting in person at central police station 55 State St Troy NY, by mail, or by email.
- **This form MUST be signed.**
- If mailing this request form, please include a self-addressed stamped envelope.
- If emailing this form, please provide an email address that we may send the report to.

Mail Signed Request Form To:**- or -****Email Signed Request Form To:**tpdreports@troyny.gov

Troy Police Department
Attention: Records Division
55 State Street
Troy, NY 12180

Subject line:
First Name Last Name Request Copy of Police Report

First Name* _____ Last Name* _____
Address _____ City _____ State _____ Zip _____
Contact Number _____ Email _____

To speed up the processing of your request please provide the following information to the best of your ability.

Date of Incident _____ Time of Incident _____ AM PM
Location of Incident _____
Parties Involved _____
Incident Type _____
Incident Report # (if known) _____

Reason for Request*

Investigating Officer _____

Signature* _____ Date* _____

* Information is Required

TPD Form August 2023